

Beginning & Structuring a Children's Ministry

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This handout, along with a video recording of this training (*pre-recorded older version*), will be found on **CALVARY CURRICULUM** at www.calvarycurriculum.com/academy



FOUNDATIONS:

- **6+ lines** of defense for the children and for the ministry/church. *A predator is looking for a disorganized and random ministry. If they see order and structure they will tend to look elsewhere especially if you have a lengthy vetting process.*

1. CM Application (store in locked area) **1st deterrent**

- The Policy Manual for Volunteer Programs says... "Personal information collected by the agency/department from volunteer applicants is subject to both the Information Practices Act and the Public Records Act. The Information Practices Act of 1977 (California Civil Code, sections §1798 et seq.)" which says... "Records that contain personal information in identifiable form should not be kept on desk tops, cardboard boxes and other unlockable equipment where it is subject to perusal by persons who have no legitimate business with it."

2. THREE mailed-out (or emailed) references per applicant (w/ phone conversation)

3. Background check (www.protectmyministry.com / www.group.com/background-checks)

4. Pastoral Interview (leading of the Holy Spirit) The goal is to get the person to talk, which helps to find out the character of the person that will be caring for the children inside the Children's Ministry classroom.

- Open in prayer...

- *Tell me about yourself...*
- *Share with me how you came to know the Lord?*
- *How is your walk now?*
- *Tell me about your family...*
- *Tell me about your kids...*
- *How is your commitment to things in your life? Because the church, parents, the children will be depending upon your commitment.*
- *-AND- any questions not answered -OR- answered incorrectly on the application?*
- *Do you have any questions about the Children's Ministry?*

5. TWO-person RULE in class

- No children are left with only 1 adult. There must be 2 adults in class at all times.

6. Bathroom RULE

- The adult who takes the children to the bathroom must check bathrooms to make sure no youth/adults are present. If clear, children may enter.



*7. **AB 506 & AB2669 (Business and Professions Code 18975)** (California churches) | Talk to your insurance | They will enforce it

- Went into effect January 1, 2024

- 1. Training (Abuse Identification & Reporting)
- 2. Screening (LIVESCAN)
- 3. Policies & Procedures (2 mandated reporters)

• Curriculum: What will you use for the Preschool & Elementary?

- www.calvarycurriculum.com (*SINGLE MEMBERSHIPS / GROUP MEMBERSHIPS*)

- Calvary Curriculum's offers both preschool Bible curriculum (*Little Ones Curriculum*) and elementary Bible curriculum (*Calvary Curriculum's Children's Curriculum, Topical Curriculum, etc.*)

- Print Curriculum

- Epson EcoTank ET-4950 Inkjet Printer (*Best Buy / Amazon*) Can get on sale for \$399 + warranty

- Printing at Staples or Office Depot

• Preschool Curriculum Support

- A-Beka Flash-A-Cards
- The Child's Story Bible by Catherine Vos
- Read & Share DVD Bible



• SCHEDULES

- Bible Teaching Schedule (*1st – 6th Grade*)

- **1. Genesis (1 Year) 2. Life of Jesus (2 ½ yrs) 3. Acts (8 Months) 4. Revelation (6 Months) 5 YEARS of Bible Teaching!!!**

- Teacher/Helper Schedule

• TEACHERS / HELPERS: Once-a-month / Twice-a-month / Every-week

(Depending on which system is used at your church, it will cause quite a few differences in ministry style)

• SUPPORT your teachers/helpers

- Take care of them so that they can take care of children
- Trainings (www.calvarycurriculum.com/academy)
- Monday emails to teachers
- Set up their rooms so when they arrive they are all set to go
- Classroom Schedule
- Print curriculum for them
- Info area for parents (Flyers, Bible Teaching Schedule, Praying for your Children, etc.)

- Printed Manual -or- Video Manual (if you are gone, people will know what to do)

- Budget for the Children's Ministry

CLASSROOMS:

- Classroom Signs
- Sign-in Sheets (*keep for 1 year*)
- Bracelets (www.wrist-band.com)
 - Tags (100's, 200's, 300's, 400's, etc.)
 - Number System (All Classes)
- Color Coordination for Classrooms
 - Baby Blue, Yellow, Red, Royal Blue, etc.
- Class Breakdowns (*4 stages of growth*)
 - 1
 - Infants/Crawlers – 2 Year Olds
 - 3 Year Olds – Kindergarten
 - 1st-6th Grade
 - 2
 - Infants/Crawlers – 2 Year Olds
 - 3 Year Olds – Kindergarten
 - 1st-3rd Grade
 - 4th-6th Grade
 - 3
 - Infants/Crawlers – 24 Months
 - 2 Year Olds – 3 ½ Year Olds (Younger 3's)
 - 3 ½ Year Olds (Older 3's) – Kindergarten
 - 1st-3rd Grade
 - 4th-6th Grade
 - 4
 - Infants/Crawlers – 24 Months
 - 2 Year Olds – 3 ½ Year Olds (Younger 3's)
 - 3 ½ Year Olds (Older 3's) – Kindergarten
 - 1st-2nd Grade
 - 3rd-4th Grade
 - 5th-6th Grade
- Encourage Church to have at least 2 services even if it seems it is not needed (*This will help with volunteers*). *When you only have one service the teachers/volunteers will not be able to attend which will cause a lack of volunteers.*
 - One service offering childcare
 - One service with NO childcare so volunteers can attend
- Children's Ministry WORSHIP
 - 3 Years Olds - Kindergarten
 - CD of songs played on a CD player
 - 1st-6th Grade
 - Songs downloaded from www.youtube.com on USB drive then played on a Blu-Ray player with USB port on it.
- Snack Containers & Water w/ Cups
 - Infants – 2 Year Olds (*Cheerios, Goldfish Crackers, Animal Crackers*)
 - 3 Year Olds – Kindergarten (*Snack Mix - Goldfish Crackers, Animal Crackers, Cheez-Its, Pretzels*)



- Organization throughout the week for Sunday
 - Send emails to teachers (*Or use Planning Center or the like*)
 - With upcoming Sunday's Bible study and Bible study helps (*This helps confirm that they will be there on Sunday*)
 - Boxes / Rooms
- Safety Gate (younger classrooms)
- Toys (Cardboard Blocks, Cars/Trucks, Dolls, Kitchen Set, Train Set, etc. NO stuffed animals because of germs)
- Table/Chairs/Clipboards or Desks
- **Pencils, Colored Pencils, Crayons (Large & Small), Markers (1st-6th Grade)**
- Large Crayons (Preschool)
- Bibles (SBN-10: 0718095642 | ISBN-13: 978-0718095642 | Thomas Nelson) (*NKJV, Pew Bible, Large Print, Hardcover, Red Letter, Comfort Print*)
- Name Tags (Computer Labels – Office Depot/Staples)
- Mobile Changing Station (on table)
 - Hand Sanitizer & Sanitizer Wipes / Lysol Wipes
 - Diapers (Sizes 1-5)
 - Wipes
 - Gloves
 - Bags
 - Changing Pad
 - Kleenex
 - Non-slip mat
 - Changing Pad w/ cover





GENESIS

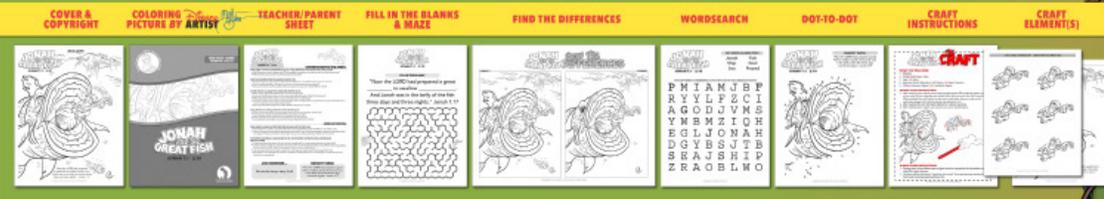
BIBLE STUDY SCHEDULE

1ST - 6TH GRADES

BIBLE REFERENCE	DATE	#	BIBLE STUDY TITLE
Genesis 1:1-13	03-01-26	OT001	Creation: Days 1-3
Genesis 1:14-25	03-08-26	OT002	Creation: Days 4-6
*See worksheet	03-15-26	OT003	Dinosaurs in the Bible <i>(Remove if desired)</i>
Genesis 1:26 - 2:3	03-22-26	OT004	Creation: Man and Day 7
Matthew 21:1-11	03-29-26		The Triumphal Entry Into Jerusalem
Luke 23:26-49, 24:1-11	04-05-26		Jesus is Crucified and Risen
Genesis 2:4-25	04-12-26	OT005	Adam, Eve, and The Garden of Eden
-----	04-19-26		<i>Review Week -OR- Your Choice</i>
Genesis 3:1-24	04-26-26	OT006	The Fall
Genesis 4:1-17	05-03-26	OT007	Cain and Abel
Genesis 5:1-32	05-10-26	OT008	Genealogy from Adam to Noah
Genesis 6:1-22	05-17-26	OT009	Noah Builds the Ark
Genesis 7:1-24	05-24-26	OT010	Judgment of the Flood
Genesis 8:1-14	05-31-26	OT011	The Flood Subsides
Genesis 8:15 - 9:19	06-07-26	OT012	God's Covenant
Genesis 10:8-10, 11:1-9	06-14-26	OT013	The Tower of Babel
-----	06-21-26		<i>Review Week -OR- Your Choice</i>
Genesis 11:26 - 12:9	06-28-26	OT014	God Calls Abram
Genesis 12:10 - 13:1	07-05-26	OT015	Abram and Sarai Visit Egypt
Genesis 13:1-18	07-12-26	OT016	Lot Leaves Abram
Genesis 14:1-24	07-19-26	OT017	Abram Goes to War to Rescue Lot
Genesis 15:1- 21	07-26-26	OT018	God Affirms His Covenant and Promise to Abram
Genesis 17:1-8, 15-19; 18:1-16	08-02-26	OT019	Abraham: Father of Many Nations
Genesis 18:16-33	08-09-26	OT020	Abraham, the Intercessor
Genesis 19:1-29	08-16-26	OT021	Sodom and Gomorrah are Judged
Genesis 21:1-8	08-23-26	OT022	Isaac is Born
Genesis 22:1-18	08-30-26	OT023	Abraham Offers Isaac
-----	09-06-26		<i>Review Week -OR- Your Choice</i>
Genesis 24:1-33	09-13-26	OT024	Isaac & Rebekah (Part 1)
Genesis 24:34-67	09-20-26	OT025	Isaac & Rebekah (Part 2)
Genesis 25:19-34; 27:1-17	09-27-26	OT026	Jacob & Esau (Part 1)
Genesis 27:18-46	10-04-26	OT027	Jacob & Esau (Part 2)
Genesis 28:1-22	10-11-26	OT028	Jacob's Search for His Wife and His Dream
Genesis 29:1-35	10-18-26	OT029	Leah & Rachel
Genesis 32:1-32	10-25-26	OT030	Jacob Renamed Israel
Genesis 33:1-20	11-01-26	OT031	Esau Forgives Jacob
Genesis 35:1-29	11-08-26	OT032	God Talks to Jacob
-----	11-15-26		<i>Review Week -OR- Your Choice</i>
Genesis 37:1-17	11-22-26	OT033	Joseph's Dreams
Genesis 37:18-36	11-29-26	OT034	Joseph Sold Into Slavery
Matthew 5:17-18 (See Worksheet)	12-06-26		Prophecies of the Birth of Jesus
Luke 1:26-38 & Matthew 1:18-25	12-13-26		Gabriel Visits Mary & Joseph
Luke 2:1-20	12-20-26		The Birth of Jesus & Angels Appear to the Shepherds
Matthew 2:1-23	12-27-26		The Wise Men Visit the Young Child Jesus & Escape to Egypt
Genesis 39:1-23	01-03-27	OT035	Joseph & Potiphar
Genesis 40:1-23	01-10-27	OT036	Joseph Forgotten in Prison
Genesis 41:1-32	01-17-27	OT037	Joseph and Pharaoh's Prophetic Dream
Genesis 41:33-57	01-24-27	OT038	Joseph Exalted Over Egypt
Genesis 42:1-38	01-31-27	OT039	Joseph Tests His Ten Brothers
Genesis 43:1-34	02-07-27	OT040	Joseph Entertains His Eleven Brothers
Genesis 44:1-34	02-14-27	OT041	Joseph and the Silver Cup
Genesis 45:1-28	02-21-27	OT042	Joseph Reveals His Identity
Genesis 46:1-34	02-28-27	OT043	Jacob's Journey to Egypt
Genesis 47:1-31	03-07-27	OT044	Jacob's Family Honored
Genesis 48:1-22	03-14-27	OT045	Jacob Blesses Joseph's Two Sons
Genesis 49:1-33	03-21-27	OT046	Jacob's Prophetic Blessing
Genesis 50:1-26	03-28-27	OT047	Joseph Forgives His Brothers
-----	04-04-27		<i>Review Week -OR- Your Choice</i>

LITTLE ONES CURRICULUM

52 BIBLE STORY SETS | 3 - 6 YEAR OLDS | ENGLISH & ESPAÑOL



DATE	BIBLE STUDY / REFERENCE	READ & SHARE DVD BIBLE 2-VOLUME SET VERSION	CHILD'S STORY BIBLE	ABEKA FLASH-A-CARDS
1/04/26	The Boy Jesus in the Temple <i>Luke 2:41-52</i>	Disc 2: Story 16	Pages 269-271	YES
1/11/26	Following Jesus <i>Luke 5:1-11</i>	None	Pages 273-274	YES
1/18/26	Beginning Our Day with Prayer <i>Psalm 5: 1-3, 11</i>	None	None	None
1/25/26	Jesus and Nicodemus <i>John 3:1-21</i>	None	Pages 276-277	YES
2/01/26	Jesus Seeks Zacchaeus <i>Luke 19:1-10</i>	None	None	YES
2/08/26	Five Loaves and Two Fish <i>John 6:1-14</i>	Disc 1: Story 22	Pages 292-294	YES
2/15/26	Jesus Heals A Man Born Blind <i>John 9:1-41</i>	None	None	None
2/22/26	Daniel and His Friends Obey God <i>Daniel 1</i>	None	Pages 232-235	YES
3/01/26	The Fiery Furnace <i>Daniel 3:1-30</i>	Disc 2: Story 09	Pages 235-237	YES
3/08/26	Daniel in the Lions' Den <i>Daniel 6:1-28</i>	Disc 2: Story 14	Pages 242-244	YES
3/15/26	Mary Anoints Jesus' Feet <i>John 12:1-8</i>	None	Pages 310-311	YES
3/22/26	Jesus Washes His Disciples' Feet <i>John 13:1-17, 34-35</i>	None	None	YES
3/29/26 <small>Palm Sunday</small>	Jesus' Triumphal Entry Into Jerusalem <i>Matthew 21:1-11</i>	Disc 1: Story 24	Pages 311-312	YES
4/05/26 <small>Easter</small>	Jesus is Crucified, Buried, & Risen <i>Luke 23-24</i>	Disc 1: Story 25	Pages 320-329	YES
4/12/26	Jesus Goes to Heaven <i>Luke 24:50-53</i>	Disc 1: Story 25	Pages 331-332	YES
4/19/26	Jonah and the Great Fish <i>Jonah 1:1 - 2:10</i>	Disc 2: Story 15	Pages 209-211	YES
4/26/26	Nineveh Repents <i>Jonah 3-4</i>	Disc 2: Story 15	Pages 211-212	YES
5/03/26	The Importance of the Bible <i>Psalm 119:11, 105, 162</i>	None	None	None
5/10/26 <small>Mother's Day</small>	Hannah Gives Samuel to God <i>1 Samuel 1:1-28; 2:18-21</i>	Disc 2: Story 11	Pages 130-131	YES
5/17/26	Samuel is Called <i>1 Samuel 3:1-21</i>	Disc 2: Story 04	Pages 131-132	YES
5/24/26	Jesus Visits Mary and Martha <i>Luke 10:38-42</i>	Disc 2: Story 19	Pages 303-304	YES
5/31/26	Jesus Wakes Lazarus from the Dead <i>John 11:1-45</i>	Disc 2: Story 20	Pages 307-308	YES
6/07/26	John Baptizes Jesus <i>Mark 1:1-11</i>	Disc 1: Story 19	Pages 271-272	YES
6/14/26	Jesus Loves the Children <i>Mark 10:13-16</i>	Disc 1: Story 22	Pages 304-305	YES
6/21/26 <small>Father's Day</small>	Healing the Nobleman's Son <i>John 4:46-54</i>	Disc 1: Story 22	Pages 282-283	YES
6/28/26	Moses is Born <i>Exodus 2:1-10</i>	Disc 1: Story 13	Pages 59-61	YES
7/05/26	Ten Plagues & The Israelites Leave Egypt <i>Exodus 7-12</i>	Disc 1: Story 15 & 16	Pages 65-72	YES
7/12/26	Crossing the Red Sea <i>Exodus 13:17-22; Exodus 14-15</i>	Disc 1: Story 16	Pages 72-76	YES
7/19/26	The 10 Commandments <i>Exodus 20:1-17</i>	Disc 1: Story 17	Pages 77-79	YES
7/26/26	The Battle of Jericho <i>Joshua 6:1-27</i>	Disc 2: Story 01	Pages 107-109	YES
8/02/26	The Prodigal Son <i>Luke 15:11-32</i>	Disc 1: Story 23	Pages 305-306	YES
8/09/26	Jesus Walks on the Water <i>Matthew 14:22-33</i>	Disc 2: Story 17	Pages 294-295	YES
8/16/26	Creation: How the World Began <i>Genesis 1:1 - 2:25</i>	Disc 1: Story 01	Pages 1-6	YES
8/23/26	God Made Adam and Eve & The Garden of Eden <i>Genesis 1:26-2:25; Genesis 2:8-17</i>	Disc 1: Story 02	Pages 5-6	YES
8/30/26	Adam & Eve are Tempted <i>Genesis 3:1-24</i>	Disc 1: Story 02	Pages 7-10	YES
9/06/26	The Parable of the Lost Sheep <i>Matthew 18:11-13</i>	Disc 1: Story 23	Pages 305-306	YES
9/13/26	Jesus Heals Blind Bartimaeus <i>Mark 10:46-52</i>	Disc 2: Story 20	Pages 308-309	YES
9/20/26	Jesus Calms a Storm <i>Matthew 8:23-27</i>	Disc 2: Story 18	Pages 288-289	YES
9/27/26	Through the Roof <i>Matthew 9:1-8</i>	None	Pages 279-280	YES
10/04/26	Noah Builds the Ark & Animals Enter the Ark <i>Genesis 6:5-22</i>	Disc 1: Story 03	Pages 14-15	YES
10/11/26	The Flood & God's Promise <i>Genesis 7:1 - 9:17</i>	Disc 1: Story 03	Pages 15-17	YES
10/18/26	David & Goliath <i>1 Samuel 17:1-52</i>	Disc 2: Story 05	Pages 139-143	YES
10/25/26	God Uses Peter and John <i>Acts 3:1-12,16</i>	None	Pages 335-336	YES
11/01/26	Philip Preaches Jesus to an Ethiopian Man <i>Acts 8:26-40</i>	Disc 2: Story 24	Pages 341-342	None
11/08/26	Saul Meets Jesus <i>Acts 9:1-22</i>	Disc 2: Story 21	Pages 343-344	YES
11/15/26	The Shipwreck at Malta <i>Acts 28:1-10</i>	Disc 2: Story 23	Pages 373-375	YES
11/22/26 <small>Week of Thanksgiving</small>	Jesus Heals Ten Lepers <i>Luke 17:11-19</i>	Disc 2: Story 19	None	YES
11/29/26	The Good Samaritan <i>Luke 10:25-37</i>	None	Page 301	YES
12/06/26	Jesus Loves the Children <i>(Repeated from 6/14 because of Importance)</i> <i>Mark 10:13-16</i>	Disc 2: Story 22	Pages 304-305	YES
12/13/26	Gabriel Visits Mary <i>Luke 1:26-38</i>	Disc 1: Story 20	Pages 264-265	YES
12/20/26 <small>Christmas</small>	The Birth of Jesus & Angels Appear to Shepherds <i>Luke 2:1-20</i>	Disc 1: Story 20	Pages 265-267	YES
12/27/26	Wise Men Visit Jesus <i>Matthew 2:1-12</i>	Disc 1: Story 20	Pages 267-269	YES

*SEE PAGE 3 FOR MORE INFO *SEE PAGE 3 FOR MORE INFO *SEE PAGE 4 FOR MORE INFO